



SEFFNER CHRISTIAN ACADEMY Ministry Position Description

POSITION TITLE: Phys Ed Teacher

PURPOSE: The position of Phys Ed Teacher at Seffner Christian Academy (Ministry) requires the employee to perform ministerial functions, which are an integral part of his/her employment. These ministerial functions include, but are not limited to, leading and/or participating in staff devotions and/or prayer, sharing the Gospel with visitors or others when called upon to do so during the workday, and the written or verbal communication of biblical teachings. The Phys Ed Teacher will also be required to live on- and off-duty in accordance with the Ministry's statement of faith, code of conduct, and general beliefs.

QUALIFICATIONS: The Phys Ed Teacher shall be one who has received Jesus Christ as Savior and Lord. The Phys Ed Teacher shall be a member in good standing of an evangelical church and shall lead a mature Christian life. He/she shall reflect the purpose and objectives of Christian education and the philosophy and policies of Seffner Christian Academy. The Phys Ed Teacher must hold a bachelor's degree from an accredited college or university in the field relevant to the ministry assignment. The Phys Ed Teacher must qualify for a teaching certificate through ACSI and/or the state of Florida.

RESPONSIBLE TO: Principals

JOB DUTIES & RESPONSIBILITIES:

SPIRITUAL

1. Maintain a testimony and evidence of a personal relationship with Jesus Christ, committing to biblical standards for all conduct (sexual, interpersonal, etc.) on- and off-campus.
2. Show yourself in all respects to be a model of good works, and in your teaching show integrity, dignity, and sound speech that cannot be condemned, so that an opponent may be put to shame, having nothing evil to say about us. (Titus 2:7-8)
3. Implement biblical principles in dealing with students, parents, staff/administration, including resolution of all conflicts through application of the Matthew 18 principle.
4. Place a daily emphasis on Biblical integration through the curriculum and the willingness to lead Bible studies, chapels, and devotions as needed.
5. Show support for the role of parents as primarily responsible before God for their child's education and assist them in the task.
6. Encourage students to accept God's gift of salvation and to grow in their faith and embrace the reality of their identity in Christ.
7. Be an active and positive force in supporting the school ministry on- and off-campus, placing this ministry in a place of priority.

PROFESSIONAL

1. Be knowledgeable of the policies and procedures of SCA.
2. Attend all professional development opportunities assigned by SCA administration including but not limited to In-Service, Out-Services, ACSI training, etc.
3. Maintain an up to date ACSI certification in Physical Education.
4. Teach six Physical education courses (or other classes as needed)- assigned by administration.
5. Oversee care and upkeep of assigned locker room.
6. Ensure the locker room is cleared of missing items on a daily basis.
7. Oversee the assigned locker room lost and found and clean out monthly.
8. Supervise students and behavior in the locker room before, during, and after school as assigned by administration.
9. Assign student PE lockers and maintain accurate and up-to-date lists of students with locker combinations.
10. Formulate and record weekly lesson plans and properly entered into RenWeb according to principal instructions.
11. Record student grades in RenWeb on a weekly basis according to Physical Education grading system.
12. Communicate with parents as needed in areas of student grades and behavior.
13. Maintain and enforce proper PE dress code policies and procedures.
14. Follow SCA disciplinary system in terms of student behavior.
15. Maintain and positive and flexible working relationship with other PE teachers and athletics staff.
16. Comply with SCA Faculty and staff handbook policies and procedures.
17. Other duties assigned by the Principals.

PHYSICAL

1. The Phys Ed Teacher is regularly required to stand and walk the various distances across campus multiple times a day.
2. The Phys Ed Teacher is frequently required to sit, reach, climb, balance, stoop, kneel, crouch, crawl, talk, see and hear.
3. Ability to work in environments where the noise level is unusually high.
4. Regularly lift and move up to 10 pounds and frequently lift and move up to 25 pounds.
*Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Signature: _____

Date: _____