



High School Information 2019-2020

Welcome to a new school year. We look forward to seeing you all when school starts on August 8th. In the meantime, here are a few important dates and frequently asked questions and answers to help you prepare. Thank you for being a part of our SCA family for the 2019-2020 school year.

Mrs. Pope
HS Principal

Important Dates:

- **August 5th- Student Schedules released** at 9AM. Schedules can be found by logging into your FACTS/RenWeb account. New account set-up directions are [here](#). Returning families should use their login from last year.
- **August 6th- Orientation.** We strongly encourage all new families to attend the orientation portion of the evening prior to drop-ins. Our administrative team shares important information and points of emphasis for the year.
 - 5:00 PM Middle and High School Orientation (Church Auditorium)
 - 6:00-7:30 PM Middle and High School Classroom Drop-In Visits (Classrooms)
 - 6:00-7:30 PM High School iPad Pick up (cafeteria)

**Maps of the campus will be available in the cafeteria during orientation evening. They will also be available to students in the middle school office and front office for the first few days of school.*

- **August 8th- First Day of School!**

7:20 am Student drop off begins

**Drop off is under the awning at the church where teachers are present. Please do not drop off students in front of school office or the gym. Students are to report to the cafeteria until 1st period dismissal.*

7:45 Students dismissed to first period

7:50 School starts

3:05 Dismissal for secondary students (secondary car pick up times 3:15-3:30)

Frequently Asked Questions:

What can I do to prepare for the upcoming school year?

1. Make sure to review our [Supply/Summer Prep List here](#)
2. Visit [Risse Brothers](#) for purchase of school uniforms
3. Ensure that summer AP/honors course work is completed (Review requirements [here](#))
4. Attend orientation

What can I expect on orientation night?

SCA middle school and high school administration conducts an informational session in the church auditorium. Important changes, points of emphasis and upcoming year highlights are shared during this time. It is strongly recommended that new families attend. During drop in time, students and parents can visit their teachers and walk their schedule on campus. There will also be a variety of informational tables in the cafeteria for overseas opportunities, booster club, and more. You can also purchase some school merchandise on the evening of orientation such as PE uniforms which are required for HOPE class. This is also the last opportunity for new students to pick up their iPads. We ask that students dress modestly and refrain from tank tops and shorts. Jeans are acceptable. Dresses and skirts should be just above the knee.

What needs to be done with the iPad prior to the first day?

1. Students in high school will receive information on downloading textbooks **the first day** of school. Textbook should be downloaded by Monday, August 12th. Contact iPadHelp@scacrusaders.com if you need assistance.
2. Applications will be automatically loaded to iPads once classes start.
3. Make sure to obtain a protective case. **All new 9th – 12th high school students** will receive an 10.5" iPad Air. **Returning 10th and 11th graders** have a 10.5" iPad Pro. **Returning 12th graders** have either a 9.7" or a 10.5" iPad Pro. (If you need to know your specific size, please email iPadHelp@scacrusaders.com).

Note: School-managed iPads (and cases) are required for all students.

How do I request a schedule change?

Schedule changes must be submitted through the electronic course change request form [here](#). Once the request is submitted through the form, Mrs. Everitt, Director of Guidance Services, will communicate with you if there are any questions. You will receive a confirmation email when the course change is completed. Please note- all requests are subject to class size or schedule conflicts.

What time should I plan on picking up my child from school?

All secondary students go directly to car line (large drive thru area attached to church sanctuary) for pick up. Traffic is usually congested the first few days of school, so we thank you for your patience and understanding. If you are picking up a student in grades 6-12, we ask that you arrive on campus at 3:15 or later to pick up your student.

What do I need to know if my student needs to stay after school?

All secondary students on campus after 3:30 pm must report to their scheduled activity or mandatory after-care in cafeteria for appropriate supervision. High school students are not charged for aftercare. Please help us ensure your child's safety by requiring them to be in their designated area.

What happens if my child is sick and/or unable to attend school?

Please email Ms. Vivi Torres at vtorres@scacrusaders.com to report the absence. An excuse note or email should be sent in

What are sign out procedures for SCA high school students?

Students who are signed out in the middle of the day must have a professional's note (doctor, counselor, therapist, etc.) to return to campus. Students may not leave campus to pick up lunch. Any extenuating circumstances should be cleared through the high school principal at least 1 day in advance. All students must physically sign out in the main office before leaving campus if school has not been dismissed for the day.

How can high school parents and students best stay informed?

It is more important than ever to stay plugged in to your child's schooling. Here are some important things to know about high school communication at SCA.

- Email is utilized often for both students and parents. Parents, please make sure to keep your email current in our system. Students will use their school assigned email for communication. New students will receive this information at iPad pick up. Email is the best and most efficient way to contact teachers and school staff. Teacher contact information is posted on the class pages in RenWeb or under "SCA Team" on the school website. Please allow at least one business day for a response.
- RenWeb holds student attendance records, grades for each class, and homework assignments. There are also announcements and calendar items in RenWeb. Weekly homework is posted on RenWeb by Monday mornings. Please understand that this is a projection and it may change throughout the week as teachers modify lessons to best fit the needs of our students. Automated progress reports are also emailed home through RenWeb every weekend.
- Parents will also receive a school-wide weekly newsletter *The Crusader Connection* via email every Friday.
- Our SCA website contains links to all departments including athletics. Spend a little time familiarizing yourself with this resource. This is also where our school-wide calendar can be found.
- The High School Resource page is a noteworthy part of the SCA website. It is a repository of past important communication and reference pieces for high school students and parents. Please bookmark this important webpage in your browser found [here](#).
- Our social media channels are a great way to peek into our classrooms and see important reminders and news. Information and recaps of events and activities are posted here as well. SCA social media channels are linked on the school website. Below are high school specific channels as well.
 - Twitter: <https://twitter.com/SCAhighschool>
 - Instagram: https://www.instagram.com/sca_highschool/

How do students order and pay for lunch?

Students order lunch in the cafeteria before 9:30 am each morning. Lunch orders will be verified using a biometric scanner as students go through the lunch line. After verification, charges will be applied to each family's account at the end of each school day. Payment should be submitted to the SCA Business Office, and not the cafeteria or teacher. Please ensure that check or cash payment to the Business office is clearly designated as such.

What if my child needs extra help in one of his or her classes?

All teachers offer help classes one day a week before, or after, school. Help classes are for additional assistance, but does not allow for one-on-one tutoring. If you feel your child needs a tutor, please contact your student's teacher for tutoring opportunities. A help class schedule will be posted in the first newsletter. Teachers will also be publishing times in their syllabus and on their FACTS/RenWeb class pages.

Can students use cell phones during the day?

Students may not use their cell phone during any class for **any** reason. Students are allowed to use their phones between classes but will be required to leave phones in the classroom when using the bathroom during instructional time. Students may use their cell phones during lunchtime. Earpods/phones may not be utilized outside of the classroom. If you need to reach your child for an emergency, please call the front office and we will get the message to them. A detailed technology policy for using cell phones can be found in the Student Handbook.

Can my student drive to school?

Licensed drivers may drive to school. Student-drivers must park in the designated student parking lot and keep a current SCA parking decal on their vehicle at all times. Within the first five days of school, appropriate documentation must be submitted to high school administration in order to retain driving privileges. Once at school, students may not return to their cars during the day.

Do students in high school use lockers?

In the past few years, the majority of our students have chosen to not utilize a locker because most of their textbooks are on the iPad. However, we do have lockers available for students that request one. Students can email Mr. Moorer, smoorer@scacrusaders.com to request a locker.

Please contact Mrs. Pope, high school principal, at mpope@scacrusaders.com if you need more information.