

# Seffner Christian Academy

11605 US Hwy 92 East  
Seffner, Florida 33584  
www.scacrusaders.com  
(813) 626-0001



## FOR OFFICE USE ONLY (2/11/09)

Date Received \_\_\_\_\_

1<sup>st</sup> Interview Date \_\_\_\_\_ By \_\_\_\_\_

2<sup>nd</sup> Interview Date \_\_\_\_\_ By \_\_\_\_\_

Transcripts Received \_\_\_\_\_ Date \_\_\_\_\_

Recommended for Employment? \_\_\_\_\_ Yes \_\_\_\_\_ No

Date of Hire \_\_\_\_\_ Last Date of Employment \_\_\_\_\_

## Non-Instructional Application for Employment

(Please type or print)

\*Please attach transcripts to this application if applicable.

Position Applied For: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security Number.: \_\_\_\_\_

(Last)

(First)

(Middle)

Past names (maiden name, alias, etc.): \_\_\_\_\_

Address: \_\_\_\_\_

(Street or P.O.)

(City)

(State)

(Zip)

Home Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Number of Children: \_\_\_\_\_ Ages(s): \_\_\_\_\_ Grade(s) in School: \_\_\_\_\_

*(It is school policy that all school age children attend SCA)*

Have you ever served in the military? YES or NO If so, which branch: \_\_\_\_\_

Spouse: \_\_\_\_\_ Occupation: \_\_\_\_\_

\_\_\_\_\_  
(Employer)

\_\_\_\_\_  
(Business phone)

List all memberships and affiliations (church, community, fraternal, professional, etc.) \_\_\_\_\_

Have you ever been convicted of a felony or a crime that would appear on a background screening?

Have you signed a contract for next year with another other institution? YES or NO

List hobbies and interests \_\_\_\_\_

**EMPLOYMENT HISTORY:** Begin with your most recent position, list all employment with the exception of military since leaving school.

1. \_\_\_\_\_  
EMPLOYER NAME  
\_\_\_\_\_  
ADDRESS  
\_\_\_\_\_  
\_\_\_\_\_  
NAME OF LAST SUPERVISOR  
\_\_\_\_\_  
TITLE OF POSITION \_\_\_\_\_

\_\_\_\_\_  
TELEPHONE  
May we contact? Yes \_\_\_\_\_ No \_\_\_\_\_  
  
Starting Salary \$ \_\_\_\_\_ per \_\_\_\_\_  
Final Salary \$ \_\_\_\_\_ per \_\_\_\_\_  
  
\_\_\_\_\_  
DATES OF EMPLOYMENT From To

Describe Major Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

2. \_\_\_\_\_  
EMPLOYER NAME  
\_\_\_\_\_  
ADDRESS  
\_\_\_\_\_  
\_\_\_\_\_  
NAME OF LAST SUPERVISOR  
\_\_\_\_\_  
TITLE OF POSITION \_\_\_\_\_

\_\_\_\_\_  
TELEPHONE  
May we contact? Yes \_\_\_\_\_ No \_\_\_\_\_  
  
Starting Salary \$ \_\_\_\_\_ per \_\_\_\_\_  
Final Salary \$ \_\_\_\_\_ per \_\_\_\_\_  
  
\_\_\_\_\_  
DATES OF EMPLOYMENT From To

Describe Major Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

3. \_\_\_\_\_  
EMPLOYER NAME  
\_\_\_\_\_  
ADDRESS  
\_\_\_\_\_  
\_\_\_\_\_  
NAME OF LAST SUPERVISOR  
\_\_\_\_\_  
TITLE OF POSITION \_\_\_\_\_

\_\_\_\_\_  
TELEPHONE  
May we contact? Yes \_\_\_\_\_ No \_\_\_\_\_  
  
Starting Salary \$ \_\_\_\_\_ per \_\_\_\_\_  
Final Salary \$ \_\_\_\_\_ per \_\_\_\_\_  
  
\_\_\_\_\_  
DATES OF EMPLOYMENT From To

Describe Major Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

4. \_\_\_\_\_  
EMPLOYER NAME  
\_\_\_\_\_  
ADDRESS  
\_\_\_\_\_  
\_\_\_\_\_  
NAME OF LAST SUPERVISOR  
\_\_\_\_\_  
TITLE OF POSITION \_\_\_\_\_

\_\_\_\_\_  
TELEPHONE  
May we contact? Yes \_\_\_\_\_ No \_\_\_\_\_  
  
Starting Salary \$ \_\_\_\_\_ per \_\_\_\_\_  
Final Salary \$ \_\_\_\_\_ per \_\_\_\_\_  
  
\_\_\_\_\_  
DATES OF EMPLOYMENT From To

Describe Major Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**REFERENCES:**

Please list three references who are qualified to speak of your background, Christian life, and experiences. (Do not include family members or former employers.)

NAME	CITY, STATE	TELEPHONE	RELATIONSHIP

**EDUCATION:**

NAME & ADDRESS	DATES ATTENDED	DEGREE	MAJOR COURSE

**LIST SCHOLASTIC HONORS, OFFICES HELD, AND ACTIVITIES:**

College \_\_\_\_\_

Are you planning to pursue further studies? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, when, where, and what courses?

**SPIRITUAL QUALIFICATIONS:**

1. Are you a Born-Again Christian? \_\_\_\_\_ How Long? \_\_\_\_\_

2. Please give a brief testimony of how you accepted Jesus Christ as your personal Savior. \_\_\_\_\_

---



---



---



---

3. How would you explain the process of salvation to a student?

---



---



---



---

4. After salvation, what do you consider to be the greatest need of a student?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Denomination Preference: \_\_\_\_\_  
Name of local church: \_\_\_\_\_  
Are you presently a member in good standing? \_\_\_\_\_  
In what church activities are you involved? \_\_\_\_\_  
You attend your church \_\_\_ Faithfully \_\_\_ Regularly \_\_\_ Occasionally \_\_\_ Seldom \_\_\_ Never
6. Why are you applying for employment at Seffner Christian Academy? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. What do you feel are your greatest strengths and weakness? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. What is your view regarding the Bible? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. What is your view regarding homosexuality? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. What should teenagers be taught regarding pre-marital sex? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. What is your opinion regarding the use of alcohol? \_\_\_\_\_  
\_\_\_\_\_  
Do you personally consume alcohol? YES NO \_\_\_\_\_
12. What is your position concerning abortion? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. In the traditional home, who should be the authority figure? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
14. What is your view concerning creation? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
15. Who is Jesus Christ? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
16. List one book that has influenced your life other than the Bible: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
17. What is your view concerning the absolutes of moral values?  
(a) Right and wrong are concepts, which are relative to a given situation. \_\_\_\_\_  
(b) Right is *always* right, and *wrong* is always wrong. \_\_\_\_\_

### **CERTIFICATION**

I hereby certify that all entries on each page of this application are true and complete, and I agree and understand that any falsification of information herein, regardless of time of discovery, may cause forfeiture on my part of any employment in the service of Seffner Christian Academy. I understand that all information on this application is subject to verification and I consent to references and former employers and educational institutions, churches, and pastors listed being contacted regarding this application. I understand that a full background screening will take place on the local and federal levels. I further authorize Seffner Christian Academy to rely upon and use as it sees fit any information received from such contacts.

Date: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

**Date available for employment:** \_\_\_\_\_

## STATEMENT OF FAITH

- A. There is one God eternally existing in three persons: the Father, Son and Holy Spirit (Matthew 28:19).
- B. The Bible is the Word of God, verbally inspired, infallible and inerrant in all that it says (II Timothy 3:16, I Thessalonians 2:13).
- C. The Lord Jesus Christ is fully God (John 1:1), fully man (John 1:14), born of a virgin (Matthew 1:23), lived a sinless life (Hebrews 4:15), performed miracles (John 4:29), shed His blood and died a substitutionary death (Hebrews 10:10,12,19), arose bodily from the dead (I Corinthians 15:12-20), ascended to and sits in glory at the Father's right hand (Hebrews 1:3) and is to return for His own (John 14:3).
- D. Man is by nature and practice a sinner, separated from God and can become God's child only by faith in the Lord Jesus Christ and His work of redemption on Calvary (Jeremiah 17:9, Romans 2:23, Ephesians 2:8,9 and Romans 10:9,10).
- E. Those who are born into God's family have eternal life and those who are not remain in spiritual death and will be separated from God forever in hell (John 3:18,36, Matthew 25:46).
- F. The Holy Spirit lives in the believer and enables the child of God to walk in purity of life and submission to the will of God (Ephesians 1:13,14, Galatians 2:22,23).
- G. All believers are united together by the Holy Spirit in the body of Christ for the purpose of causing the growth of the body and building itself up in love (I Corinthians 12:13, Ephesians 4:16).
- H. The triune God created from nothing all that is in the span of six days (Genesis 1).
- I. The ministry of the local church is God's established instrument for carrying out the Great Commission. The body of Christ, the church, is composed of all born again believers who have by faith accepted Christ as Lord.
- J. The Bible is part of our daily curriculum. This Statement constitutes the doctrinal boundaries wherein we take a firm stand. The original King James Version of the Bible will be used in all teaching and Bible memory activities.
- K. Human Sexuality. We believe that God has commanded that no intimate sexual activity be engaged outside of a marriage between a man and woman (Hebrews 13:4 and I Corinthians 7:1-4). We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery and pornography are sexual perversions in the sight of God and the church (Genesis 2:24, Leviticus 18:1-30, Romans 1:26-29, I Corinthians 5:1 and 6:9, I Thessalonians 4:2-7). We believe that the only legitimate marriage is the joining of one man and one woman by mutual covenant (Genesis 2:24, Romans 7:2). We believe that men and women are spiritually equal in position before God (Galatians 3:28), but that God has ordained distinct and separate spiritual functions for men and woman in the home and the church (Colossians 3:18, I Timothy 2:8-15). The husband is to be the leader of the home, and men are to be leaders (pastors and deacons) of the church (I Timothy 3:4-5, 12). Accordingly, only men are eligible for licensure and ordination by the church.
- L. Abortion. We believe that human life begins at conception and that the unborn child is a living human being. Abortion constitutes the unjustified, unexcused taking of an unborn human life. Abortion is murder. We reject any teaching that abortions of pregnancies due to rape, incest, birth defects, gender selection, birth or population control, or the mental well being of the mother are acceptable (Job 3:16, Psalm 51:5 and 139:13-16, Isaiah 44:24 and 49:1,5; Jeremiah 1:5, 20:15-18, Luke 1:44).

## MISSION OF SEFFNER CHRISTIAN ACADEMY

The mission of Seffner Christian Academy is to provide academic excellence in a Christ-centered environment with a challenging educational program based on the principles of God's Word. Our goal is to train and develop young men and women of integrity who are committed to God and His Word and have a desire to impact the world for Christ.

## VISION OF SEFFNER CHRISTIAN ACADEMY

At Seffner Christian Academy our vision is to have:

- Teachers who are qualified, energetic and engaged in learning and who have a heart for each student.
- Technology being utilized by students and faculty to equip student with twenty-first century skills.
- A spiritual atmosphere where the presence of God is felt throughout our campus, and where we encourage and foster a servant's heart in our faculty and students.
- A community awareness of the high academic standards and positive values our students reflect in their achievements and hearts.

### **EXPECTED STUDENT OUTCOMES**

As we strive to fulfill our mission, we will develop curriculum, programs, learning opportunities, and school environments designed to yield student development in three general areas: Academic Thinking, Spiritual Formation, and Skills Development all with a Biblical World View. We will endeavor to produce graduates who:

#### **Academic Thinking with a Biblical World View**

- ...are well prepared in all academic disciplines, and who are skilled in reading, writing, speaking, listening, and thinking.
- ...are proficient in mathematics, science, and problem solving.
- ...have knowledge and understanding of people, historically significant events, and the cultures of other people and places.
- ...appreciate literature and the arts and understand how they express and shape their beliefs and values.

#### **Spiritual Formation with a Biblical World View**

- ...have a growing, personal relationship with Jesus Christ as Lord and Savior.
- ...engage in the spiritual disciplines of prayer, Bible study, Scripture memory, worship, and service.
- ...personally respond to carrying out the Great Commission locally and around the world.
- ...understand the worth of every human being as created in the image of God, and treat people with respect, dignity, grace, and truth.
- ...grow in knowledge and understanding of the Bible and develop a Christ-centered lifestyle.
- ...apply Biblical principles as the foundation for moral and spiritual living.

#### **Skill Development with a Biblical World View**

- ... have the skills to question, solve problems, make wise decisions, and demonstrate higher order thinking.
- ... know how to utilize resources including technology to find, analyze, and evaluate information.
- ...respect and relate appropriately with integrity to the people with whom they work, play, and live.
- ...treat their bodies as the temple of the Holy Spirit through decisions about nutrition, fitness, and lifestyle.

I have read the above Statement of Faith, Mission Statement, Vision Statement, and Expected Student Outcomes. I understand that it constitutes the doctrinal boundaries wherein Seffner Christian Academy takes a firm stand, and that the school uses the Bible as part of its daily curriculum.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_